

IN THE IOWA DISTRICT COURT FOR THE FIFTH JUDICIAL DISTRICT

**IN RE FY 2013 ADDITIONAL
TEMPORARY REDUCED OFFICE
HOURS FOR THE WARREN COUNTY
CLERK OF COURT'S OFFICE**

ADMINISTRATIVE ORDER 2013-19

WHEREAS, the Court has previously found in Administrative Order 2013-4 that the Warren County Clerk of Court's Office operates with an inadequate number of staff persons due to previous personnel reductions, and that such budget cuts continue to negatively affect the amount of work that can be reasonably performed in the office still today in Fiscal year 2013; and on January 22, 2013 the Court found the Office has been experiencing further compounding FMLA and medical leave effects leaving the office even further understaffed through approximately the end of March 2013; the Court now finds additionally that on the night of February 28th/March 1st, a significant release of Category "3" water from the upstairs judge's chambers bathroom commode into the Civil Division of the Warren County Clerk's Office created further problems for the office in lost work hours due to investigation, clean up and reparations in the affected areas of the office. These compounding problems make it not yet feasible to open the office to public business on Wednesdays and restore the regular public business hours of the Warren County Clerk of Court's Office.

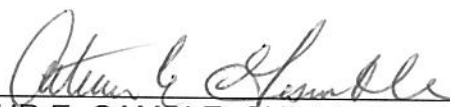
NOW, THEREFORE, IT IS HEREBY ORDERED pursuant to Iowa Supreme Court Supervisory Order, *In the Matter of Actions Taken to Reduce Judicial Branch Operating Expenses*, dated November 12, 2009, and the Court hereby provides public notice, that the updated temporary hours of the Warren County Clerk of Court's Office shall continue to be as follows effective immediately through the close of business on Wednesday, April 10, 2013:

Mondays – open 8 a.m. to 4:30 p.m.
Tuesdays – open 8 a.m. to 2:30 p.m.
Wednesdays – Closed to the public
Thursdays – open 8 a.m. to 2:30 p.m.
Fridays – open 8 a.m. to 4:30 p.m.

The Court may review this matter at an earlier date if the situation warrants.

Public Notice of this order shall be provided by posting laminated copies of this Order at the doors of the Warren County Courthouse. Copies shall also be posted on or around the public counter windows of the Clerk's Office so as to be visible to the public at all times. A copy of this order shall also be posted on the Judicial Branch Website under the Fifth Judicial District's section and shall be forwarded to the Warren County Bar Association.

DATED this 19th day of March, 2013


ARTHUR E. GAMBLE, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA

cc: All District Court Judges – 5th District
All District Associate Court Judges – 5th District
All Senior Judges – 5th District
Elizabeth Baldwin, 5th District DCA
All Clerks of Court – 5th District
All Warren County Clerk of Court Staff Members
Warren County Board of Supervisors
Warren County Auditor
Warren County Attorney
Warren County Sheriff
Warren County Recorder
Warren County Assessor
Warren County Treasurer
Marilyn Lantz, Chief Juvenile Court Officer
Kenton Richardson, Juvenile Court Services
DHS – Service Area Administrator Pat Penning
Sally Kreamer – Director, 5th District Correctional Services
Chief Justice Mark Cady
Justice David Wiggins, Liaison Justice
David Boyd, State Court Administrator
Peggy Sullivan, Finance and Personnel Director, SCA
D5 Case Coordinators
5A Bar Association President

FILED
CLERK COUNTY, IA.
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CLERK DISTRICT COURT